

# Sumter County Board of Elections Meeting June 1, 2021 at 4:30 pm

## I. Call to Order

The meeting was called to order by Chairman James Gaston at 4:36 pm.

## II. Roll Call

a) **Board Members:** Chairman James Gaston, Dr. Shirley Latimore, Marty McDonald, Rhonda Reddick, and Carson Walker

b) **County Attorney:** Kimberly Reid

c) **Staff:** Randy Howard, Lois Phillips

d) **HR Office:** Susan Merritt

## III. Motion to Adopt the Agenda

Rhonda Reddick made a motion to adopt the agenda.

Marty McDonald seconded the motion.

Motion carried.

## IV. Motion to Approve the Minutes of May 4, 2021

Dr. Shirley Latimore requested that the minutes be amended to reflect that the Executive Session was held in Item 5 of the May 4<sup>th</sup> meeting.

Marty McDonald made a motion to adopt the minutes of May 4, 2021 as amended.

Dr. Shirley Latimore seconded the motion.

Motion carried.

## V. Executive Session with Susan Merritt of the Sumter County Human Resource Office

At this point, an **Executive Session** was called for litigation.

Carson Walker made a motion to go into Executive Session for litigation.

Rhonda Reddick seconded the motion.

Motion carried.

After the **Executive Session**,

Marty McDonald made a motion to approve the minutes of the Executive Session.

Carson Walker seconded the motion.

Motion carried.

## **VI. Discussion of Board Members Training - GAVREO**

Mr. Howard related that the August 29 to September 1 GAVREO training conference attendance restrictions have been lifted, and now everyone can attend. He gave out a copy of the training information, and requested that the board members read it and let him know as soon as possible whether they will be able to attend. He highly recommended attendance, as it is a valuable informative conference.

Mr. Howard also commented that he now has two more certified Registrars that have been trained, who are also Drop Box Ballot clerks as well as Poll Workers. He is anticipating having more training as well.

Also, we are documenting everything (training and certifications, Logic and Accuracy records, Drop Box items, etc.) in case items like this need to be sent to the office of the Secretary of State in the future.

## **VII. Website Progress**

Mr. Howard reported on the progress of the new website. We have started and are continuing to put information on it, like maps, meeting schedules, meeting minutes, links to Secretary of State website, pictures of Board Members and Election Workers, answers to questions, etc. We want to keep it simple so the public can easily find information they need.

## **VIII. City Elections – November 2021**

Mr. Howard will be meeting with the city managers soon, and will then be able to finalize everything. Early voting for the whole county will most likely be at the GSW Country Club.

## **IX. Budget Discussion**

Mr. Howard noted that we have one more month to go before the finalized budget report is completed. He and the Finance Department are still working on the correct designation of expenditures. Some discussion followed.

## **X. Executive Session**

None needed.

## **XI. Comments from Board Members**

Attorney Kim Reid requested that the revised Public Comment Policy be officially approved in this meeting.

Dr. Shirley Latimore made a motion to accept the revision of the Public Comment Policy.  
Carson Walker seconded the motion.  
Motion carried.

## **XII. Adjourn**

Marty McDonald made a motion to adjourn the meeting.  
Rhonda Reddick seconded the motion.  
Motion carried.

The meeting adjourned at 5:41 pm.

Respectfully submitted,  
Lois Phillips  
June 3, 2021