

Sumter County Board of Elections and Voter Registration
Regular Meeting
May 2, 2023 at 4:30 pm

I. Call to Order

The meeting was called to order by Chairman Dr. Shirley Latimore at 4:30 pm.

II. Roll Call

- a) **Board Members:** Chairman Dr. Shirley Latimore, Rhonda Reddick, Carson Walker, Dr. Valerie Roberts, and Dennis Taylor.
- b) **Staff:** Randy Howard and Lois Phillips

III. Motion to Adopt the Agenda

Carson Walker made a motion to adopt the agenda.

Rhonda Reddick seconded the motion.

Motion carried.

IV. Approval of the Minutes from April 4, 2023

Rhonda Reddick made a motion to approve the minutes of April 4, 2023.

Dennis Taylor seconded the motion.

Motion carried.

V. Chairperson Highlights

a) Work Planning Session

Dr. Latimore said that the work session was educational and informative. There are still areas that need to be addressed in order to become an effective Board of Elections.

VI. GARViS Progress

Lois Phillips stated that there have been upgrades and releases to GARViS in the month of April, and these are gradually improving the program each time.

VII. EasyVote

Mr. Howard said that EasyVote is a valuable tool that we use, which is helpful in many areas of managing an election – precinct voting breakdown, registering voters, campaign finance and ethics filing, equipment inventory list, absentee ballots, poll workers management, etc. EasyVote has

upgraded their system so it will quickly and easily give us information. We will request a demonstration for any interested members of the Board, which could include a lunch.

VIII. Dominion Warranties and Services Provider

Mr. Howard gave an overview of what the warranty covers. Replacement of equipment is expensive if you do not have a warranty.

Dr. Latimore made a motion to have a contract with Dominion to provide warranty and service. Rhonda Reddick seconded the motion.
Motion carried.

IX. KNOWiNK Printers

Mr. Howard described the new Poll Pad printers. By using these printers, we will be able to use fewer people to check-in voters during early voting, which may help the lines to move quickly.

Rhonda Reddick made a motion to include the quote for KNOWiNK printers in the next budget. Carson Walker seconded the motion.
Motion carried.

X. Precinct IGAs and City Elections IGAs

Mr. Howard stated that it will be necessary to work with our attorney on IGAs that are needed for Precincts and City Elections. IGAs will be needed for the use of buildings that do not belong to the county, like Plains and Leslie, as well as buildings that may be under the jurisdiction of a different department, like the JROTC building. Concord may need an IGA as well. He has also discussed the Election equipment insurance with the County Administrator.

XI. Precinct Locations and Conditions

(Please note that this Agenda item was carried over from the Work Planning Meeting that was previously held at 2:00 pm today.)

Mr. Howard said that no city buildings charge us for maintenance, like cutting the grass, etc. The building at Brown's Mill may eventually be turned over to us, as the fire department may be moving to a different location, and we will then have to provide upkeep for that building. As well, Mr. Howard will continue to seek a better location for the Thompson precinct. In the meantime, we will fix up the parking area by cleaning it up and adding additional asphalt or gravel.

XII. SCYTL – Election Night Reporting Contract

Mr. Howard provided a brief summary of how Election Night Results are reported to the Secretary of State website. The SOS office requires us to use SCYTL for this reporting. The SCYTL contract was started on July 1, 2022 and is covered through July 31, 2024.

XIII. Municipal Election Payment

Mr. Howard will be meeting with the Americus City Clerk, Sierra Harvey, on Thursday, May 4, 2023 at 1:00 pm.

XIV. Monthly Budget and Budget Preparation 2024

Mr. Howard stated that he and Dr. Latimore will be attending the Board of Commissioner's meeting on Thursday, May 4, 2023 at 6:15 pm, where he will present his request for the funding of Elections during the 2023-2024 fiscal year. He is fully prepared to justify all of the budget requests.

Carson Walker made a motion to approve the proposed 2024 budget that will be presented to the Board of Commissioners.

Dennis Taylor seconded the motion.

Motion carried.

XV. Board of Commissioners Meeting Date

Mr. Howard restated that the Board of Commissioners will be meeting during the evening of Thursday, May 4, 2023.

XVI. Executive Session

None needed.

XVII. Board Member Remarks

Carson Walker commended Julia Sims, Velma Coley and Lois Phillips for running the office while Mr. Howard was away.

Dr. Valerie Roberts found the work session to be very informative and worth the time. Dennis Taylor also commented that he learned much as well.

Rhonda Reddick suggested that the Board get together at least twice each year for work sessions.

XVIII. Adjourn

Carson Walker made a motion to adjourn.

Rhonda Reddick seconded the motion.

Motion carried.

Meeting adjourned at 5:13 pm.

Respectfully submitted by Lois Phillips
May 8, 2023