

Sumter County Board of Elections and Voter Registration
Regular Meeting
February 7, 2023 at 4:30 pm

I. Call to Order

The meeting was called to order by Chairman Dr. Shirley Latimore at 4:30 pm.

II. Roll Call

- a) **Board Members:** Chairman Dr. Shirley Latimore, Rhonda Reddick, Carson Walker, Dr. Valerie Roberts, and Dennis Taylor.
- b) **County Attorney:** Hayden Hooks
- c) **Staff:** Julia Sims, and Lois Phillips

III. Motion to Adopt the Agenda

Rhonda Reddick made a motion to adopt the agenda.

Dennis Taylor seconded the motion.

Motion carried.

IV. Approval of January 3, 2023 Minutes

Dennis Taylor noticed a discrepancy where his name was showing as being the nominee for Vice Chairman. This should have been Carson Walker's name.

Carson Walker made a motion to adopt the minutes with the correct name for the Vice Chairman nomination.

Rhonda Reddick seconded the motion.

Motion carried.

V. Chairperson Highlights

Dr. Latimore congratulated Dennis Taylor and Carson Walker for receiving their certification for completion of their training. She noted that all 5 board members are now certified.

Dr. Latimore gave an update on Mr. Howard, and stated that we continue to wish him well for his ongoing recovery.

Dr. Latimore suggested that the budget be evaluated and prioritized before deciding to purchase iPads for the board members. She also suggested that the EasyVote system needs to be evaluated to see if it will still be beneficial to us since we now have the new SOS GARViS System.

Dr. Latimore outlined some of the recent information that has come out - regarding security practices with GARViS, check-in processes on the new cellular poll pads, updates in Legislative bills, and the abbreviated calendar that is available. She also noted that the Elections website has been updated to reflect the change in board officers for this year.

VI. Georgia Association of Voter Registration and Election Officials (GAVREO) Conference

Dr. Latimore reiterated to please remember to take the two tax forms with you to use when you arrive for the conference, as well as to note your mileage and meal allotments.

VII. GARViS Progress

Dr. Latimore gave a brief update on the use of the new GARViS system since it was made available on Monday, February 6.

VIII. Attorney Invoice

Dr. Latimore addressed some concerns that she had with a recent invoice. She also read from Section 6 of the Board of Election Bylaws, regarding "Court Action".

Discussion followed regarding various items on the invoice, the process and procedure of when to call on the county attorney, expectations of the board members, etc.

IX. Budget

Dr. Latimore went over the line items on the budget.

Discussion followed on having a system to track expenses, learning the definitions of the function codes, understanding how invoices are coded, etc. It was stated that this can all be addressed during the upcoming work session.

X. Sumter County Employee Handbook

Dr. Latimore stated that the Sumter County Employee Handbook has been discussed at previous meetings.

Rhonda Reddick made a motion to adopt the Sumter County Employee Handbook for the Sumter County Board of Elections and Registrars.

Dennis Taylor seconded the motion.

Motion carried.

XI. Executive Session

None needed

XII. Board Member Remarks

No remarks

XIII. Adjourn

Rhonda Reddick made a motion to adjourn the meeting.

Dennis Taylor seconded the motion.

Motion carried.

Meeting adjourned at 5:33 pm.

Respectfully submitted by Lois Phillips

February 13, 2023