

**Sumter County Board of Elections and Voter Registration
Regular Meeting
January 3, 2023 at 4:30 pm**

I. Call to Order

The meeting was called to order by Chairman Dr. Shirley Latimore at 4:30 pm.

II. Roll Call

a) Board Members: Chairman Dr. Shirley Latimore, Carson Walker, Rhonda Reddick, Dr. Valerie Roberts, and Dennis Taylor.

b) Staff: Randy Howard, Lois Phillips

III. Motion to Adopt the Agenda

Rhonda Reddick made a motion to adopt the agenda.

Dennis Taylor seconded the motion.

Motion carried.

IV. Election of Officers for 2023

Dr. Shirley Latimore explained that at the beginning of every year, the Board's by-laws are followed to elect a chairman, a vice-chairman, and a secretary for the Board. She proceeded to conduct the election.

Dr. Latimore asked if all members were in favor of casting their votes by voice. All were in favor.

To serve as Chairman of the Board until the first meeting in 2024:

Dr. Latimore was nominated. The vote took place. All members were in favor. Therefore, Dr. Latimore will be the Chairman of the Board for the year of 2023.

To serve as Vice-Chairman of the Board until the first meeting in 2024:

Both Carson Walker and Rhonda Reddick were nominated. The vote took place. A majority voted for Rhonda Reddick. Therefore, Rhonda Reddick will be the Vice-Chairman of the Board for the year of 2023.

To serve as the Secretary of the Board until the first meeting in 2024:

Mr. Randy Howard was nominated. The vote took place. All members were in favor. Therefore, Mr. Howard will be the Secretary of the Board for the year of 2023.

Dr. Latimore stated that the election for officers for this year is now complete. All newly election officials will immediately take their positions.

V. Approval of the Minutes

a) December 12, 2022 – Called Meeting

b) December 13, 2022 – Regular Meeting

Dr. Valerie Roberts made a motion to approve the minutes of both meetings - the December 12, 2022 Called Meeting and the December 13, 2022 Regular Meeting.

Rhonda Reddick seconded the motion.

Motion carried.

VI. Chairperson Highlights

Dr. Latimore addressed the possibility of getting iPads for the board members. Discussion followed regarding the quote of the monthly fee, should the iPads be taken home or kept in the office, liability, the function of the iPads for viewing board documents, etc. Dr. Latimore stated that she will go before the Board of Commissioners and get direction from them as to whether to proceed or not.

Dr. Latimore suggested that, if there are requested Audits for future Elections, that the Board of Elections should consider and discuss our county's participation before it happens. Mr. Howard suggested that the question (of whether the audit is mandatory or elective) could be asked at the Board meeting during the Jekyll Island Conference this year.

VII. Vice Chairperson Highlights

None presented.

VIII. Approval of the Board of Election Annual Meeting Calendar for 2023

Mr. Howard outlined the schedule of Board Meetings for 2023. He remarked that the members should discuss the date of the meeting in July now, as the meeting falls on the July 4th holiday date. It was suggested to move the meeting date to Tuesday, July 11, 2023.

Dr. Valerie Roberts made a motion to approve the 2023 meeting dates, with the date change of July 4 to July 11.

Carson Walker seconded the motion.

Motion carried.

IX. Georgia Association of Voter Registration and Election Officials (GAVREO) Conference

Mr. Howard outlined the GAVREO Conference information, and confirmed the attendance choices of each member.

X. Budget December 2022

The Board Members discussed the Budget printout. As the information was just recently given to Mr. Howard, he will be discussing the numbers with the finance department to correct any discrepancies.

XI. Road Map to GARViS

Mr. Howard spoke about the upcoming Local GARViS Training Session that will be held on January 20 from 8:30 am to 12 noon, at the South Georgia Tech facility.

XII. Sumter County Employee Handbook

Mr. Howard stated that the Board of Commissioners has approved the Sumter County Employee Handbook. It is available for review. Dr. Latimore stated that, after review, it can be discussed at the next board meeting.

XIII. Executive Session

Dr. Valerie Roberts made a motion to go into Executive Session to discuss personal matters. Rhonda Reddick seconded the motion.
Motion carried.

Executive Session started at 5:25 pm
Executive Session ended at 5:32 pm

XIV. Board Member Remarks

Mr. Howard expressed his thanks to the members of the Board for all their involvement in the 2022 Election year. It was a busy year that will not be easily forgotten. And we should have no elections this year until November!

Dr. Latimore also thanked the members for all their work, and commented that the citizens in Sumter County are blessed to have the Board, who are focused on elections being transparent and on doing the job right.

XV. Adjourn

Dr. Valerie Roberts made a motion to adjourn the meeting. Rhonda Reddick seconded the motion.
Motion carried.

Meeting adjourned at 5:34 pm.

Respectfully submitted by Lois Phillips
January 9, 2023