

**Sumter County Board of Elections and Voter Registration  
Regular Meeting  
September 6, 2022 at 4:30 pm**

**I. Call to Order**

The meeting was called to order by Chairman Dr. Shirley Latimore at 4:30 pm.

**II. Roll Call**

**a) Board Members:** Chairman Dr. Shirley Latimore, Carson Walker, Rhonda Reddick, Dr. Valerie Roberts, and Dennis Taylor.

**b) Attorney:** Hayden Hooks

**c) Staff:** Randy Howard, Lois Phillips

**d) Guest:** Rayetta Volley

**III. Motion to Adopt the Agenda**

Mr. Randy Howard asked that the Time Clock be added in as Section IX.

Rhonda Reddick made a motion to accept the agenda with the addition of the Time Clock section.

Dr. Valerie Roberts seconded the motion.

Motion carried.

**IV. Motion to Approve the Minutes of August 15, 2022**

Carson Walker made a motion to approve the minutes of August 15, 2022.

Rhonda Reddick seconded the motion.

Motion carried.

**V. Voter Registration Drive**

Mr. Randy Howard explained that the Elections Office is planning for a Voter Registration Drive on Saturday, September 24 from 10 am through 3 pm. We are looking at Food Lion and Harvey's as the locations to hold the drive, with Lowe's and the Library as back-up locations. Julia Sims is lining up 3 workers each for the two locations.

**VI. Election Tech Contract**

Mr. Howard handed out two proposed contracts for the members to review – one from Carol Heard at Dominion, and one from Wesland Brown at WB Tech Support. Our office requires a technician available for the Logic & Accuracy (L&A) preparation before the election, for the

early scanning of Absentee ballots, for Election Day support, and for the completion of certification after Election Day.

Attorney Hooks recommended that she and Mr. Howard meet with either party to draft a more detailed written contract. Discussion followed.

Carson Walker made a motion to move forward with WB Tech Support, to have a written detailed contract prepared for the Elections Board to vote on.

Rhonda Reddick seconded the motion.

Motion carried.

## **VII. Poll Workers Training**

Mr. Howard stated that we have started to contact our poll workers to see if they are available to work for the upcoming election. We will plan for a day and a half of training at South Georgia Tech, and when the dates are booked we will go forward from there.

## **VIII. Update on the Precincts and Polls for Early Voting and Election Day**

Mr. Howard updated the members on the status of the new precinct locations, which have been cleaned, sprayed for bugs, and the electrical wiring areas updated and labelled.

Mr. Howard also handed out a comprehensive calendar listing the dates and deadlines for the upcoming November election, and the December runoff if there is one. Mr. Howard also detailed the candidates that will be on the ballot for the Sumter County local races of Commissioner and School Board. There will be some questions on the ballot as well. These items will be publicized soon.

At this point, Dr. Latimore stated that Mr. Howard had been recognized by the Board of Commissioners for his dedication to this work, and his continuing to provide for the county during the pandemic. The board members expressed their appreciation with applause.

## **IX. Time Clock**

Mr. Howard said that the ladies that help in the office have been processed to be able to use the new time clock, which will begin to be used on September 11. The poll workers will still use paper timesheets to account for their time in the precincts.

Rayetta Volley from the Commissioner's Office explained that the time clock is mainly a time and attendance mechanism. It will also be helpful to be able to know which employees are in the building in the event of an emergency. Also, the time clock will be more efficient because the information will go directly to payroll. As this is new to everyone, we will work through any issues together.

## **X. Budget**

Mr. Howard explained that by this time in the budget year, we should be at 16%, but we are currently at 13%, so we are still under budget.

## **XI. Executive Session**

None needed.

## **XII. Board Members Remarks**

Carson Walker indicated that he thinks there should be some distinctive way for the public to identify the members of the Board of Elections as they visit the precincts on Election Day. Some discussion followed.

## **XIII. Adjourn**

Rhonda Reddick made a motion to adjourn the meeting.  
Carson Walker seconded the motion.  
Motion carried.

Meeting adjourned at 5:37 pm.

Respectfully submitted by Lois Phillips  
September 13, 2022