

# Sumter County Board of Elections Meeting February 1, 2022 at 4:30 pm

## **I. Call to Order**

The meeting was called to order by Chairman Dr. Shirley Latimore at 4:30 pm.

## **II. Roll Call**

**a) Board Members:** Chairman Dr. Shirley Latimore, Vice-Chairman Carson Walker, Rhonda Reddick, Marty McDonald, and Dr. Valerie Roberts

**b) County Attorney:** Kimberly Reid

**c) Staff:** Randy Howard, Lois Phillips

## **III. Motion to Adopt the Agenda**

Rhonda Reddick made a motion to adopt the agenda.

Carson Walker seconded the motion.

Motion carried.

## **IV. Motion to Approve the Minutes of January 4, 2022 and January 20, 2022 Called Meeting**

Carson Walker made a motion to accept both minutes of January 4, 2022 and the Called meeting on January 20, 2022.

Marty McDonald seconded the motion.

Motion carried.

## **V. Redistricting**

Mr. Howard noted that Mr. Walter Knighton, superintendent of the Sumter County Schools, will have the redistricting maps this week. Also, the School Board will appoint someone to fill their vacant District 3 position for the time being, and then will have an election in November.

Attorney Kim Reid outlined the process for the Census Redistricting, and reviewed where our county is in that process. We are ready to continue once the Reapportionment Office certifies the districts. Some discussion followed.

## **VI. Update of Commissioner District #3 Special Election**

Mr. Howard reported that everything is going well for the upcoming election. We will begin to call the poll workers soon.

## **VII. Discussion for Policies and Procedures Manual/Handbook Committee**

Mr. Howard met with Human Resources, who will soon be redoing the county handbook. When that is finished, we will review it to see what we can use for an Elections Handbook. We will also look at other county's handbooks for suggestions and information.

Discussion followed about the value of forming a committee to work on drafting a Policy and Procedures Handbook pertaining to elections.

Rhonda Reddick made a motion that Dr. Latimore and Dr. Roberts form a Policy and Procedures Handbook committee.

Marty McDonald seconded the motion.

Motion carried.

## **VIII. Preparation, Guidelines and Legal Discussion for Zoom Meeting If Needed**

Dr. Latimore suggested having the Board of Elections monthly meeting available to the community by zoom. Is this something that is possible, and should we consider doing so?

Discussion followed.

Mr. Howard will research what equipment and personnel would be needed for audio and/or video usage.

## **IX. Discussion of Minutes and Agenda to be Finalized and Sent Out**

Dr. Latimore would like the minutes and agenda to be sent out, if possible, at least by the Friday before the next meeting, so there is time to read and review them ahead of time.

## **X. Budget Report**

Mr. Howard stated that the budget report handout is mostly up to date, and we are just waiting for one bill to complete the city election. Some discussion followed on budget report procedures.

## **XI. GAVREO Conference**

Mr. Howard said that he will send the expense account paperwork to the board members that will be attending the conference, and that each member should get a hard copy of their expenses.

Dr. Latimore requested that the board members make sure they have all the forms and paperwork they need before they leave for the conference.

## **XII. Executive Session**

Carson Walker made a motion to go into Executive Session for litigation and personnel.  
Dr. Valerie Roberts seconded the motion.  
Motion carried.

After the Executive Session was finished:  
Marty McDonald made a motion to accept the minutes from the Executive Session.  
Dr. Valerie Roberts seconded the motion.  
Motion carried.

## **XIII. Board Members Comments**

Attorney Kim Reid spoke with Representative Cheokas regarding the prospective draft of the local legislation.

## **XIV. Adjourn**

Marty McDonald made a motion to adjourn.  
Dr. Valerie Roberts and Rhonda Reddick seconded the motion.  
Motion carried.

Meeting adjourned at 5:53 pm.

Respectfully submitted,  
Lois Phillips  
February 7, 2022