

Sumter County Board of Elections and Voter Registration

Regular Meeting

August 01, 2023

I. Call to Order

The meeting was called to order by Chairman Dr. Shirley Latimore at 4:30 pm.

II. Roll Call

- a) **Board Members:** Chairman Dr. Shirley Latimore, Rhonda Reddick, Carson Walker, Dr. Valerie Roberts, and Dennis Taylor.
- b) **Attorney:** Hayden Hooks
- c) **Staff:** Randy Howard and Julia Sims

III. Motion to Adopt the Agenda

Carson Walker made a motion to adopt the agenda for the 08/01/2023 meeting.
Dennis Taylor seconded the motion.
Motion carried.

IV. Approval of July 11, 2023, Regular Minutes

Dennis Taylor made a motion to accept the minutes of July 11, 2023.
Dr. Roberts seconded the motion.
Motion carried.

V. Chairperson Highlights

Dr. Latimore gave the following highlights as information for the board members.

Secretary of State News Release -Dr Latimore report the release came from the Secretary of State and the main thing discussed was security which is on everybody's mind. He also discussed the four steps of election:

1. Security to Vote
2. Testing for the election
3. Testing during the election – Vote review and accountability
4. Testing after the election

Dr. Latimore stated these are the steps and processes we have taken in the past and we will continue to do them.

Update – Poll Worker Qualification Code – O.C.G.A. 21-2-92

Attorney Hooks felt this discussion should be tabled until executive session, the board agreed.

VI. Update – Voting System Health Check

Mr. Howard advised the team had contacted him and advised they would be here early on Monday, August 7, 2023, to check out our machines to be sure they are working properly. He stated he would be meeting them at the GBI building along with two of his staff to assist with anything the team may need.

VII. Garvis Progress

Mr. Howard reported Garvis has something new every day but is moving along with regular updates still being made. Several offices probably will be used as pilot projects during the August election to see what happens and we will know more afterward.

VIII. Update -Ethics Report for Elective Officials

Mr. Howard informed the board of Greg Whitten wife's condition. He stated he spoke with Mr. Whitten, and they set a date of 08/14/2023 for the Easy Vote training to be held at South Georgia Tech. The training will begin around 8:30 a.m. and go on until about 4:00 p.m. He has invited the city election clerks and the candidates to attend the meeting. The election clerks are to bring a laptop if possible. The first hour will be used helping the clerks. Mr. Howard states he is in touch with ethics.

IX. Update – Easy Vote

Mr. Howard reported he has sent emails to all the city election clerks and they will be present for the training on August 14, 2023.

X. Update – Precinct IGAs and City Elections IGAs

Attorney Hooks stated the IGAs, and Agreements are ready.
The IGA agreement with the **City of Americus** to conduct their election.

Motion by accept by Carson Walker

Second by Rhonda Reddick.

Motion carried.

Andersonville IGA agreement was changed by Attorney Fennessy with changes due to miscellaneous expenses which are listed in the agreement and opened record request, mainly so the county will repay the city for the requests and the county is not paid double. The address of the fire station was added also.

Motion to accept by Carson Walker

Second by Dr. Roberts.

Motion carried.

City of Desoto, motion to accept the agreement.

Motion by Dr. Roberts, second by Dennis Taylor. Motion carried.

The city of Leslie has decided they want the Board of Election to conduct their election. The IGA is unchanged, motion to accept by Dr. Roberts, second by Rhonda Reddick Motion carried.

City of Plains motion to accept by Dr. Roberts, second by Rhonda Reddick. Motion carried.

Carson wanted to know if there is a time limit for payment. Attorney Hooks states 90 days for the Board to submit the invoice to the cities and 60 days for the cities to pay. if the board does not.

XI. Update - Precinct Locations and Conditions

Attorney Hooks states she has the lease agreement ready to be voted on.

-Polling Place Lease Agreements

Lease agreement with the Board of Education to use the JROTC building, motion made to accept the leasing agreement with the Board of Education

Motion to accept made by Dr. Roberts,

Second by Carson Walker.

Motion carried.

Lease agreement with Concord Church and the Board of Election. Mr. Howard stated it agreement has been approved by the church.

Motion made to accept by

Second by

Motion carried.

The lease agreement with the Board of Election and Rylander is still being discussed and will be voted on later as this building is not needed for the next election.

We are also working out some ownership issues with our Plains precinct. Mr. Howard stated the main problem is that the building is owned by the county and the property is owned by the city.

Attorney Hooks reported the Andersonville precinct may be a problem.

XII. SCYTL

Mr. Howard states we did a contract for the SCYTL program to use for election night reporting at a fee of over \$4,000 for three years. The money for the new contract was included in our new budget and was approved by the Board of Commissioners.

XIII. KNOWINK – Quote for Printers These printers will be attached to our poll pads to expediate our process. It's also a backup system for us to verify the number of voters that day. We are planning to order fourteen at a cost of \$16,125. They were initially a part of our budget, but the board did not approve it because they would pay for them from an outside budget. The board just needs to approve the KNOWINK quote for the printers.

Motion was made by Carson Walker to accept the KNOWINK quote

Second by Rhonda Reddick

Motion carried.

XIV. Update – Municipal Election Payment

Mr. Howard stated the mayor and financial office have met and discussed our bills. They will take it to the council during their monthly meeting for approval and the check will be forthcoming next week.

XV. July Financial Report

Dr. Latimore wanted to know how the professional fees occurred? Mr. Howard stated he would need to verify what was professional fees. Dr. Latimore wanted to know about travel expenses. Mr. Howard reported this was travel to Albany for training for one of our staff.

XVI. Update Job Description Draft

Mr. Howard stated he really likes the Lee County supervisor's job description, but the other job description needs more work.

XVII. Executive Session

Dr Latimore is for a motion to go into executive session. Motion to go into executive session for personnel session.

Made by Rhonda Reddick to go into executive session for personnel.

Second by Carson Walker.

Motion carried

XVIII. Board Member Remarks

Mr. Walker suggested "Election Supervisor" be added on the website under Mr. Howard's picture. Mr. Howard stated he would contact Mr. Battle and have him add the information under his picture.

XIX. Adjourn

The meeting was adjourned by Dr. Latimore at 6:57 p.m.

Respectfully submitted by Julia Sims
August 7th, 2023