

**SUMTER COUNTY BOARD OF ELECTIONS AND VOTER REGISTRATION
REGULAR BUSINESS MEETING
500 WEST LAMAR STREET
SUMTER COUNTY BOARD OF COMMISSIONERS MEETING ROOM
AMERICUS, GEORGIA 31709
TUESDAY
September 5, 2023
4:30 PM**

I. CALL TO ORDER

The meeting was called to order at 4:30 p.m. by Chairman Dr. Shirley Latimore.

II. ROLL CALL

A. BOARD MEMBERS PRESENT

Chairman Dr. Shirley Latimore, Dennis Taylor, Rhonda Reddick, and Carson Walker.

B. STAFF PRESENT

Randy Howard and Julia Sims for the minutes.

III. MOTION TO ADOPT THE AGENDA

Motion to adopt the agenda by Rhonda Reddick.

Second the motion by Carson Walker.

Motion carried.

IV. APPROVAL OF AUGUST 1, 2023 REGULAR MINUTES

Motion to approve the minutes of August 1, 2023 with correction to the roman numbers by Rhonda Reddick.

Second the motion to approve the minutes of the August 1, 2023 meeting by Carson Walker.

Motion carried.

V. CHAIRPERSON HIGHLIGHTS

Dr. Latimore gave an update of the December conference in Athens, Georgia. She watched the webinar. There should be at least one person per county to attend the conference. There will also be a virtual option also. No binders are available, but information will be posted on the system. Registration will be available mid-October 2023. Dr. Latimore explained the expense form to be used for reimbursement and advised the members to take a careful look at it.

VI. UPDATE – SECURITY

Mr. Howard reported the security check for us would take place on September 14. The check will take about 4 Hours and Matthew will be on standby to explain with Neon does. Mr. Howard explained the building where The equipment is kept have locks on the doors, alarm, and camera for security purposes.

VII. GARVIS PROGRESS

Mr. Howard reported that updates are still being made to Garvis daily. We will know more about Garvis when we have the election.

VIII. UPDATE - ETHICS REPORT FOR ELECTIVE OFFICIALS

Mr. Howard reported that the city officials he invited to the Easy-Vote training at South Georgia Tech on August 14, 2023, attended the training and enjoyed working in the program. All our present elected officials are in Easy-Vote. We are also updating the Poll workers module to get ready for our elections.

IX. UPDATE - PRECINCT IGAs AND CITY ELECTIONS IGAs

Mr. Howard reported he needs two more lease agreements. He needs one for the Andersonville Fire Station And one for the Leslie City Hall to protect his equipment while he is conducting the elections for these two

cities. He will need the permission of the board to contact Attorney Hooks.
Motion for Attorney Hooks to prepare the lease agreements by Rhonda Reddick.
Second the motion to have Attorney Hooks prepare the lease agreements by Carson Walker.
Motion carried.

**X. UPDATE - PRECINCT LOCATIONS AND CONDITIONS
- POLLING PLACE LEASE AGREEMENTS**

MR. Howard reported we have everything in place and are ready for our elections.

XI. MUNICIPAL ELECTIONS 2023

Mr. Howard reports Andersonville has two people running for Mayor. He advised Leslie has a mayor and the four council positions are open as well. Leslie is a little complicated because all their council positions are up for re-election at the same time and all four are at large because this is no district, post, or wards in Leslie. Mr. Howard advised he spoke with Attorney Jimmy Skipper as there are five people running for council and Mr. Skipper advised the top four would be the winners.

XII. KNOWINK – PRINTERS

Mr. Howard reported the printers for the poll pads have been ordered and should be here this month.

XIII. UPDATE - MUNICIPAL ELECTION PAYMENT 2020/2021

Mr. Howard stated the Americus City Council has met and approved the invoice and the payment should be coming this week. He will pick the payment up.

XIV. AUGUST FINANCIAL REPORT

Dr. Latimore wanted to know if the \$4200 on the financial statement was money to be reimbursed for the upcoming elections. Mr. Howard stated he would need to check this out and get back with the board but he was sure it was not reimbursement money.

XV. UPDATE JOB DESCRIPTIONS DRAFT

Mr. Howard reported he has received copies of several job descriptions but needs to have time to go through them. He's been busy with the city elections.

XVI. EXECUTIVE SESSION

A motion to go into executive session for personnel reasons by Rhonda Reddick.
Motion seconded to go into executive session for personnel reasons by Dennis Taylor.
Motion carried.

The meeting went into executive session at 4:57 p.m.

The meeting resumed from executive session at 5:38 p.m.

XVII. BOARD MEMBERS REMARKS

Carson Walker asked Mr. Howard where we were with sending the no contact list letters to the voters. Mr. Howard stated we have mailed all those letters out. WE have gotten a few of the cards back. Carson wanted to know if there is a voters list available. Mr. Howard advised right now there may not be a correct voter's list but if someone wants one, we can give them what we have, or they can contact the Secretary of State. Mr. Howard advised he spoke with Mr. Curry at South Georgia Tech about registering their student. He advised that he would be willing to have his staff come out and register the students on site so we may have adequate information to update the system and we'll be able to obtain all we need to be sure the registration is correct. Chairman Dr. Shirley Latimore advised to be careful about contacting the Attorney. Dr. Latimore also wants the board to take another look at recording the meeting. Mr. Howard advised the minutes may not reflect the entire contents of the meetings. Carson Walker and Dennis Taylor disagreed and feel the meetings should be recorded. Carson Walker stated that's one way of having transparency. Dr. Latimore advised maybe they need to take another look at zoom meetings. She advised the board to do some research on zoom meeting to be discussed next meeting.

XVIII. ADJOURN

The meeting was declared adjourned by Dr. Latimore at 5:42 p.m.

Respectfully submitted by Julia Sims
September 12, 2023